

# DISTRICT OF COLUMBIA LICENSEES LEGISLATIVE ALERT

If you are a *Licensed Esthetician who is NCEA Certified*, you may apply for the "*Master Esthetician Manager License*" in the District of Columbia.

## COMPLETING THE LICENSE APPLICATION

[Download Instructions & NEW License Application HERE](#)

### Section 1. Requested License Type / Fees

a. The methods for becoming licensed in the District of Columbia are outlined below. The one letter code/abbreviation for each origin is indicated in parenthesis. Write the correct origin code and description on the "Method (Origin) of Application" line in section one of your new license application.

#### ***Waiver of Exam - Master Esthetician Manager Only***

Hold a Cosmetology license in good standing in another state/jurisdiction with standards that are comparable to DC's requirements; and must provide proof from your original state or jurisdiction of successful completion of the NIC national examination.

#### ADDITIONAL INFORMATION FOR MASTER ESTHETICIAN MANAGER APPLICANTS (by Waiver)

1. ***If you are applying by Other (waiver of exam)*** for Master Esthetician Manager license, you must request a current **National Coalition of Estheticians, Manufactures/Distributors & Association (NCEA) certification**; submit it with your application directly to Pearson VUE.

Download "Verification of Certification" from  
<http://nceacertified.tv/additional-certification-forms>

2. Pursuant to 17 DCMR § 3703.24 Esthetician Operators,

Cosmetology Operators, and Specialty Cosmetology Managers who have been providing services or managing a shop that provides services which must now be provided by and supervised by individuals who possess a master esthetician license must obtain a master esthetician manager license no later than two (2) years (**January 8, 2012**) from the date this section was published in the D.C. Register as a final rulemaking on January 8, 2010.

**SECTION 9. SUPPORTING DOCUMENTS REQUIRED**

*Please indicate the supporting documents you have included with this package or requested to be sent to Pearson VUE on behalf of your professional licensing Board. Keep a photocopy of all supporting documents for your records.*

M. Cosmetology Master Esthetician Manager Applicants ONLY:  
Submit an Official National Coalition of Estheticians,  
Manufactures/Distributors & Association (NCEA) Certification.